

06/07/2022

Edital n.º 920/2022 (Notice no. 920/2022) Recruitment procedure for a position of Principal Researcher (and Declaration of Retification no. 664/2022)



Where to apply

Application Deadline: 24/08/2022 00:00 - Europe/London

Contact Details

Where to send your application.

COMPANY

NOVA Medical School

E-MAIL

ec.applications@nms.unl.pt

Hiring/Funding Organisation/Institute

ORGANISATION/COMPANY

COUNTRY

NOVA Medical School

Portugal

ORGANISATION TYPE

Higher Education Institute

CITY

Lisboa

WEBSITE<https://www.nms.unl.pt>**STREET**

Campo Mártires da Pátria 130

ORGANISATION/COMPANY

NOVA Medical School

LOCATION

Portugal › Lisboa

RESEARCH FIELD

Management sciences

TYPE OF CONTRACT

Other

RESEARCHER PROFILE

Established Researcher (R3)

JOB STATUS

Other

APPLICATION DEADLINE

24/08/2022 00:00 - Europe/London

OFFER DESCRIPTION

Edital n.º 920/2022 e Declaração de Retificação n.º 664/2022

(Notice no. 920/2022, Published on *Diário da República* N.º 128, 2nd serie, of July 5, 2022, and Declaration of Retification no. 664/2022, Published on *Diário da República* N.º 147, 2nd serie, of August 1, 2022)

Recruitment procedure for a position of Principal Researcher

International selection procedure for hiring an Principal Researcher under the program contract for support to the development of R&D activities, signed between FCT, I.P., and UNL

Pursuant to the provisions of paragraph 2 of article 11 of Decree-Law No. 57/2016, of August 29, amended by Law No. 57/2017, of July 19, it is made known that, by order of May 5, 2022 of the Rector of the UNL, Professor João Sàágua, is open for a period of 15 working days, from the day immediately following the publication of this Notice on *Diário da República*, recruitment procedure for a position of Principal Researcher in the area of science management, specifically for Coordination of the Pre award office, for the Faculdade de Ciências Médicas|NOVA Medical School from Universidade Nova de Lisboa.

This recruitment procedure is documental, has an international character and is governed by the provisions contained in articles 18 and 20 of Decree-Law No. 57/2016, of August 29, amended by Law No. 57/2017, of July 19.

This call is open under the program contract for development support of R&D activities, entered into between FCT, I.P., and UNL and in accordance with the provisions of no. 4 of article 28 of the Regulation of Scientific Employment (REC), published in the *Diário da República*, and by Regulation no. 607-A/2017, of November 22.

I — Order of authorization from the Rector

This recruitment process was opened by order of May 5, 2022, of the Rector of the UNL, given after the execution of the aforementioned agreement program between FCT, I.P., and UNL, the confirmation of the existence of adequate budget and that the job now offered is provided for in the personnel map of the Faculdade de Ciências Médicas|NOVA Medical School and there characterized by the category.

II — Job description:

1 — Workplace:

Faculdade de Ciências Médicas|NOVA Medical School

Polo de Investigação

Rua do Instituto Bacteriológico, 5

1150-199 Lisboa

2 — Functional Content:

Principal Researcher in the area of science management - Coordinator of the Pre award office, with the following functions:

- Development of the funding service strategy and support for applications, in line with the institutional strategy for research;
- Creation, development and management of a service to support for funding and support for applications from researchers in the areas of health;
- Definition and management of pre award service indicators;
- Support in the development of regulations for submitting applications;
- Management of requests for support from researchers and identification of support needs to give;

- Management of support at all stages of the researchers' funding application process;
- Management of negotiation processes and signing of funding contracts;
- Articulation and mediation with funding entities during the application processes and negotiation;
- Articulation with the other services during the application and negotiation processes;
- Participation in training sessions for the preparation, submission and negotiation of applications to funding;
- Organization of information sessions and workshops to support preparation and submission of funding applications;
- Communication design to increase internal and external visibility and awareness of the service;
- Participation in national and international networks with similar structures.

The functions to be performed are in line with the Sustainable Development Objective #3 — Quality Health: Ensuring healthy lives and promoting well-being for all in all ages.

3 — Remuneration:

Value corresponding to index 220, 1st step of the category of principal researcher, in the scientific research career, as per annex I of Decree-Law No. 124/99, of April 20, and pursuant to paragraph 2 of article 2 of Regulatory Decree no. 11-A/2017, of December 29.

III — Requirements:

1 — Pursuant to paragraph 1 of article 10 of the ECIC, it is a general requirement for applying to the present recruitment process:

- a) Hold a PhD degree, for more than 5 years.
- b) Have proven experience in coordination of pre award service for more than 5 years.
- c) National, foreign and stateless persons may apply for this competition, as provided for in paragraph 1 of art. 1 of DL 57/2016, in its current wording.

2 — Candidates must also have a relevant curriculum with experience in the activities of:

- Development of the funding service strategy and support for applications, in line with the institutional strategy for research.
- Creation, development and management of a service to support funding and support for

applications from researchers in the areas of health.

- In-depth knowledge of national and international funding opportunities, dedicated to researchers, projects and institutions.
- Belong to national and international networks relevant to the function of strategic development of the pre award service in the health areas.
- Support for competitive applications in the health area (more than 10 years of experience).

IV - Application Presentation:

1 — Candidates will submit applications, preferably in digital format, to the email: ec.applications@nms.unl.pt

2 — The application process must be accompanied by the following documentation:

a) Application, using the form available at <https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento/detalhe/recruitmentid/6981>; where the candidate must express his consent for the communications and notifications, within the scope of this procedure, be done by email, indicating the respective address;

b) Certificate attesting the degrees or titles invoked;

c) *Curriculum vitae*, organized according to the systematic in point V of this Notice;

d) Copy of the works mentioned in the CV;

e) Career Development Plan, which attests to the candidate's potential for development of a science management career integrated into the scientific ecosystem of Faculdade de Ciências Médicas|NOVA Medical School.

3 — Applications duly instructed with the documents mentioned above in the point 2 must be submitted within 15 working days from the day after publication of the Notice in *Diário da República* .

4 — The lack of any supporting documents, which cannot be ex officio supplied, will determine the rejection of the application.

5 — Candidates must organize their *Curriculum vitae*, in accordance with the systematic of point V of this Notice.

V — Evaluation criteria:

1 — Experience in coordinating pre award services (number of years of coordination) — 30%;

- 2 — Knowledge of international funding opportunities, applied to the theme of health, dedicated to researchers, projects and institutions (international funding programs that dominates) — 30%;
- 3 — Experience in supporting applications (number of applications supported, number of projects approved, volume of funding obtained) — 10%;
- 4 — Participation in formal networks of science managers (number of years) — 10%;
- 5 — Professional experience in national and international funding entities — 10%;
- 6 — Experience in coordinating teams (number of years coordinating teams) — 5%;
- 7 — Frequency of international events on science management — 5%.

VI — Composition of the Selection Committee:

The jury, appointed by the Director with powers delegated by rectoral order No. 80/2022 of May 5, has the following composition:

President: Professor Helena Cristina de Matos Canhão, Director of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa, by delegation of powers.

Members:

Doctor Patrícia Calado, Vice-Dean for Research of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa;

Professor Conceição Calhau, Vice-Dean for the Services to the Community of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa;

Professor Nuno Neuparth, Vice-Dean to the Pedagogical Council of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa.

VII — Evaluation of applications:

1 — After the deadline for applications, the Selection Committee meets for evaluation and ordering of candidates.

2 — Based on the appreciation of the curricula, of their suitability to the scientific area where it is open, of the other contest pieces and in the assigned classifications, according to the indicator criteria and considerations provided for in paragraph V above, the Selection Committee will admit the candidates with a final classification, in absolute merit equal to or greater than 50, or to their exclusion, when they have a final rating of less than 50.

3 — Once the admitted candidates are determined, based on the above classifications, the jury presents written reasoning with the ordering of these candidates.

4 — The ordering of the admitted candidates is done by voting of the members, respecting the order presented in the opinion referred to in paragraph 3 above.

5 — In compliance with the Code of Administrative Procedure, all candidates will be notified of the results of the admissibility check to, if they wish, comment on seat of prior hearing.

VIII — Non-discrimination and equal access policy — Faculdade de Ciências Médicas|NOVA Medical School, the organic unit of Universidade NOVA de Lisboa, actively promotes a policy of non-discrimination and equal access, so no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty on the grounds, inter alia, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and union membership.

June 14, 2022. — The Director, *Professor Doutora Helena Canhão*.

More Information

ADDITIONAL INFORMATION

Web site for additional job details

<https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento/detalhe/recruitm...>

Map Information



Job Work Location



Personal Assistance locations

WORK LOCATION(S)

1 position(s) available at
NOVA Medical School
Portugal
Lisboa
Campo Mártires da Pátria
130

EURAXESS offer ID: 808828

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